

Handi Transit Advisory Committee Charter

Date Created: November 14, 2007

Date Reviewed:

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| Purpose of Committee: | Members of the committee are responsible for discussing and resolving pertinent issues related to the provision of affordable, safe and accessible transportation. The committee works collaboratively with the City of Brandon to ensure Brandon continues to have an effective, cost-efficient and sustainable para-transit system. |
| Membership: | City of Brandon Handi Transit Services Handi Transit Users Related Agency Representatives |
| Administration & Support: | Administrative support and resources for the Handi Advisory Committee are provided by the City of Brandon. |
| Meetings: | The committee shall meet monthly, except for the months of July & August. The Chairperson shall preside at each meeting and, in the absence of the Chairperson, one other committee member shall be designated as Acting Chairperson. Meeting location will be the Civic Services Complex. Original minutes will remain on file with Handi Transit Services, but shall be distributed to all committee members and posted on-line. |

Committee Authority & Responsibilities

- Act in an advisory capacity in matters related to policies & procedures and operating principles of the Handi Transit system.
- Represent users of the Handi Transit system by identifying concerns, working through solutions and monitoring the effectiveness of those solutions.
- Review and monitor accessibility as pertaining to properties maintained by the City of Brandon.
- Act as a champion for influencing change related to the Handi Transit System and user interface within the system.
- Act as a focal point for sharing information, communicate to the community and provide guidance related to Handi Transit Services & accessibility throughout the city.
- Seek and assist in managing data that will be used to make and support recommendations with respect to the operation.

Background & History

The Handi Advisory Committee was created in 2000 by a group of concerned citizens to develop a para-transit system in Brandon. The committee was asked to review and evaluate elements related to a system that would be used by eligible individuals who were unable to use conventional transit. The group looked at accessibility, reviewed policies and procedures and provided feedback related to operations.

Over the years the group has consisted primarily of Handi Transit Users who communicate concerns and suggestions between other users and Handi Transit services. The group recently provided handi service for the Lieutenant Governor's Winter Festival and is currently working on several projects. Some of these projects include a review of current operating policies & procedures, revision of eligibility guidelines (including the application process and informational brochure) and the development of an introductory package.

As the demand for para-transit trips continues to increase, there are many projects and challenges that this group will face to ensure that the needs of the disabled community are met.

This charter was approved by the Handi Advisory Committee on November 14, 2007